

# UNIVERSITY OF CALIFORNIA, RIVERSIDE

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To: All UCR Researchers

From: Charles F. Louis  
Vice President for Research

Re: Intellectual Property Disclosure

Last year, as a result of the decision by the Office of the President to transfer all responsibilities for the management of intellectual property to the campuses it was decided to establish the Office of Technology Commercialization on the UCR campus.

Currently, the UC Riverside campus provides a preliminary review of the reported participants and sponsorship of the work in invention disclosures, but the patentability and licensing evaluation takes place at the systemwide Office of Technology Transfer (OTT). As we move towards the assumption of full campus responsibility for intellectual property management, we will initiate a preliminary evaluation of invention disclosures at the campus. This will provide for more efficient decision making about the use of campus resources for disclosed invention properties.

The OTT website (<http://www.ucop.edu/ott/>) provides a significant amount of information about the patenting and licensing of property and its role in relationships with commercial enterprises. An invention disclosure form, called "Record of Invention" which is used for disclosing any new invention can be found there (<http://www.ucop.edu/ott/disclfrm.html>).

As of May 1<sup>st</sup>, 2006 all invention disclosures are now to be submitted directly to the Office of Research, to the attention of Nora Hackett, Director of Intellectual Property Services for preliminary review and assessment. Inventors should not submit disclosures directly to OTT as this will result in a delay in the initial campus assessment. Please contact Dr. Hackett at [nora.hackett@ucr.edu](mailto:nora.hackett@ucr.edu) or at (951)-827-5535, if you have any questions about this process.

Thank you.